



No. RC(EC-226)EPNT/2013 Dated

Umiam, the 21<sup>st</sup> November, 2013

**NOTIFICATION FOR EMPANELMENT OF CONTRACTORS/FIRMS**

Application for Empanelment is invited from the reputed and bonafide Contractors/Firms for the minor repair, renovation, petty construction works etc. in ICAR Research Complex for NEH Region, Umiam. As per the terms and conditions, the applications to be submitted to the office of the Estate Officer, ICAR Research Complex for NEH Region, Umiam on or before 16<sup>th</sup> December, 2013 upto 1.00 PM. The applications with all other relevant documents required to submit in a sealed cover/envelope with clear mention of the senders name with full address in left corner and must be superscripted as "Application of Empanelment of reputed and bonafide contractor in ICAR". The applications received after due date and time shall not be entertained under any circumstances.

- The application forms can be obtained from Estate Cell against a non-refundable fee of Rs. 1,000/- (Rupees one thousand) only in the form of Demand Draft (DD)/Banker's cheque (BC) in favour of "Director, ICAR Research Complex for NEH Region, Umiam" or may be downloaded from website ([www.icarneh.ernet.in](http://www.icarneh.ernet.in) / [www.kiran.nic.in](http://www.kiran.nic.in)). This DD/BC for the fee is to be submitted along with application form to the designated authority.

NB: For each categories & class, separate application required to be submitted alongwith fee.

- The registration fee for the empanelment is Rs. 10,000/- (Rupees ten thousand) only for each arena of works/expertise (viz. Road/ Building/PHE/Electrical) in the form of Demand Draft (DD)/Bankers Cheque (BC) payable in favour of "Director, ICAR Research Complex for NEH Region, Umiam" have to submit alongwith the application form. The registration fee will be refunded to unsuccessful Contractors/Firms/Developers failing to complete / fulfillment for empanelment.

The applications without the above mentioned fees shall be liable for outright rejection. The TOC shall be carefully studied by the concerned for proper submission.

(S. V. Ngachan)

Director

ICAR Research Complex for NEH Region  
Umiam, Meghalaya - 793103

## Terms of Conditions (TOC)

### **1.0 GENERAL:**

**1.1.** Empanelment of the reputed contractors/firms in ICAR Research Complex For NEH Region, Umiam, Meghalaya - 793103 will be carried out for various Works category in various classes as per details given in Table-I .

**1.2.** Contractor means —An Individual/Sole proprietorship/Partnership firm/Private Ltd Company/Public Ltd Company.

### **2.0 APPLICABILITY:**

**2.1** It is to be done to have a ready list of suitable and competent contractors form ICAR works so as to minimize requirement of verification of credentials of Contractors at the time of individual tenders. At the same time, only those contractors are allowed to continue in the list that remain active in ICAR and perform well. Empanelment does not necessarily for the schedule period, it may have to lease at any point of time at the discretion of the ICAR authority without serving notice thereby.

**2.2.** Any Contractor is entitled to get Empanelment in ICAR under these rules provided the eligibility criteria and other conditions are satisfied. The enlisted contractors have to abide by all the rules made herein and as amended from time to time during the currency of their Empanelment.

**2.3** Any Contractor having such individual as one of the partners/Director(s), who is dismissed as Government servant; or whose Empanelment have been cancelled, demoted to lower class, or having business banned/suspended by any Government Department in the past or convicted by a court of law shall not be entitled for Empanelment.

**2.4** Any Engineer or other official employed in Engineering or Administrative duties in the Engineering Department of the Government of India/State Government or central/State PSUs is not allowed to work in ICAR either as a contractor or as employee of a contractor for a period of one year after his retirement from the service unless he has obtained prior permission of government of India/State Government or concerned PSU to do so. Even after Empanelment, if either the contractor or any of his employees is found to be a person who had not obtained the prior permission as aforesaid, the name of the contractor shall be removed from the list of enlisted contractors.

**2.5** A Contractor is not permitted to have Empanelment in more than one name.

**2.6.** A partner of a firm or a Director of a company enlisted as a contractor cannot be a partner / director/employee/GPA holder in any other enlisted firm / company in ICAR.

### **3.0 TERRITORIAL JURISDICTION:**

**3.1** The jurisdiction in which contractors enlisted in various classes shall be permitted to participate in the tender process is as given in Table-I.

### **4.0 SCOPE OF EMPANELMENT**

**4.1** The Contractors enlisted with ICAR shall only entitle him for being considered for issue of tender documents subject to the terms & conditions of individual Notice Inviting Tender for each specific work. It shall not confer any right on the contractor either to be necessarily issued tenders or award of work.



## **5.0 TENDERING LIMIT:**

**5.1** Tendering limit for different classes as per ICAR Empanelment Rules shall be as per details given in Table-I and will be applicable to all contractors whether enlisted after or prior to enforcement of these rules.

## **6.0 APPLICATION FORMS:**

**6.1** The application forms for Empanelment shall be downloaded from ICAR ([www.icarneh.ernet.in](http://www.icarneh.ernet.in)) / Kiran website or may be obtained from the Estate Cell of the ICAR Research Complex for NEH Region, Umiam during the office hours in all working days.

## **7. 0 QUALIFICATION FOR EMPANELMENT:**

**7.1** Contractors are expected to keep abreast with Empanelment Rules as modified from time to time. The contractors desiring Empanelment shall have to satisfy the minimum qualifying criteria as specified in Table-I, before they can be considered for Empanelment.

**7.2** The criterion for work experience, in case of Empanelment, shall be the satisfactory completion of requisite number of works, as the case may be, of prescribed nature and magnitude executed on independent contract basis during the last three years w.e.f. the date of receipt of application for Empanelment by appropriate authority (refer Table-I). The works should have been executed in the same name and style in which the Empanelment is sought.

**7.3** Experience of contractors shall be reckoned upto the date of receipt of the application in the designated office. For works done, original or attested copies of certificates from the officers, not below the rank of Executive Engineer or equivalent, under whom works were carried out should be enclosed in prescribed Performa. In case of photo copy, the same shall be attested (in original) by contractor.

**7.4** The financial soundness shall be judged on the basis of the Banker's Certificate (solvency) as the case may be, issued by the Bankers of the contractors on the format prescribed in *Annexure-V*. Such certificate shall be issued by a scheduled bank and shall be submitted, in original in a sealed cover to put inside the cover of the application.

**7.5** The technical staff with suitable complementary staff required to be employed by various classes of contractors shall be as per Table – I.

## **8.0 EMPANELMENT PROCEDURE:**

**8.1** The contractor shall have to submit the application in a prescribed format (*Annexure-I*) complete with all documents as listed all other as per TOC in the Estate Cell, ICAR Research Complex For NEH Region, Umiam, Meghalaya - 793103

**8.2** The name(s), address(es) of the applicant(s), telephone numbers, & email-ids shall be mandatory and their appearing in various documents should be consistent.

**8.3** In case of incomplete applications or if the applications are not accompanied with necessary documents the same are liable to be net rightly rejected.

**8.4** If the Empanelment authority finds the contractor suitable for Empanelment, it shall issue the Empanelment order and otherwise, send a letter of rejection of the application to the contractor. The decision of the Empanelment authority shall be final and binding on the contractor.



8.5 The Empanelment authority reserves the right to limit number of contractors to be enlisted in any class or category or any other manner decided by the department.

8.6 Empanelment of contractors in ICAR may be closed at any point of time. No fresh application shall be received by any authority after issue of orders for closing the Empanelment process. However, all pending cases before the issue of orders shall be decided on merits.

#### **9.0 EMPANELMENT FEE :**

9.1. The application forms can be obtained from Estate Cell against a *non-refundable* fee Rs. 1,000/- (Rupees one thousand) only in the form of Demand Draft (DD)/ Bankers cheque (BC) in favour of "Director, ICAR Research Complex for NEH Region, Umiam" or may be downloaded from website. This fee is to be submitted along with application form to the designated authority.

The registration fee for the empanelment Rs. 10,000/- (Rupees ten thousand) only for each arena of works/expertise (viz. Road/ Building/PHE/Electrical) in the form of Demand Draft (DD) payable in favour of "Director, ICAR Research Complex for NEH Region, Umiam" have to submit alongwith the application form. The registration fee will be refunded to unsuccessful Contractors/Firms/Developers failing to complete / fulfillment for empanelment.

#### **10.0 ELECTRICAL & CIVIL WORK LICENSE:**

10.1 The contractors of Electrical as well as the Civil (Building/roads/PHE) Category shall have to produce valid license from the competent authority in the name of contractor. They shall keep valid license throughout the period of Empanelment by getting it renewed at suitable intervals and submit an attested copy of the same to the Empanelment authority after each renewal. In event of any discontinuity in validity of license, the Empanelment and authority to work in ICAR will also ceased to be valid. For applying tenders for a work they shall have to possess valid license of appropriate issued by Central /any State Govt from time to time.

#### **11.0 PERIOD OF VALIDITY OF EMPANELMENT:**

11.1 The Empanelment shall be valid for a period of three years. The Empanelment shall be open to review by the Empanelment authority and liable for termination, suspension or any other such actions at any time, if considered necessary, by the competent authority, after issue of show cause notice.

#### **12.0 PERFORMANCE REPORT:**

12.1 The contractor should fill up the details of works of appropriate magnitude, completed during last five years, in the Performa as given in —*Annexure III*".

12.2 The performance report in respect of the completed works shall be submitted in the Performa as given in *Annexure-IV*.

#### **13.0 CHANGES IN STATUS OF FIRM WITHOUT PRIOR APPROVAL**

13.1 Enlisted contractors shall not enter into any fresh partnership or change their constitution without the prior approval of the Empanelment authority. In case they wish to enter into any fresh partnership or change their constitution, they must intimate in advance full details of the intending partnership along with the draft partnership deed and other documents as per details given in *Annexure-II*. Any change in status of the Contractor as an individual or in the



constitution of firm, will be liable to be removed from the approved list of contractors of ICAR. This will also be applicable to the contractors enlisted as a Private/Public Company.

**13.2** If a firm is converted into two or more firms by way of dissolution by partner, the new firm shall have to apply for Empanelment afresh on the basis of work experience gained as a separate entity. However, the proportionate value of the work experience, gained in the dissolved firm, may be attributable to various partners of the firm, while considering their application for fresh Empanelment.

**13.3** If the number of original partners of a firm reduces less than half, due to any reason including death of the any partner(s), the Empanelment of the firm shall be withdrawn. (Original partner means constituent at the time of Empanelment and those who have remained as constituent for more than 5 (five) years.)

#### **14.0 INTIMATION REGARDING CHANGE OF PERMANENT ADDRESS**

**14.1** While applying for Empanelment, the contractor should mention address of his registered office as well as Head Office, if different. All documents i.e. Banker's Certificate, experience certificate etc. should bear one of the above addresses, otherwise the same shall not be accepted.

**14.2** The contractor shall intimate the change, if any, in any of the above addresses, in advance or maximum within one month of such change along with acknowledgement of noting down of such change *in address from the Bank, Income Tax, Sales Tax authorities etc.* Failure to do so may result in removal of his name from the approved list of contractors.

#### **15.0 DISCIPLINARY ACTION / DISQUALIFICATION:**

**15.1** The Contractor shall abide by the Rules of Empanelment, and, by the terms & conditions of the Contract including Notice Inviting Tenders etc. The contractor shall timely and satisfactorily execute the works.

**15.2** The Empanelment Authority under his/her discretion may appoint the committee to inspect the list of works submitted alongwith the application with regard to quality, timely and satisfactorily completion etc. and shall have right to take action against the Contractor, after the issue of Show Cause Notice. The decision of the committee shall be final and binding on the Contractor. The following disciplinary actions shall be taken against the Contractor:

##### **15.2.1 REMOVAL FROM APPROVED LIST:**

The name of contractor may be removed from the approved list of contractors, if the contractor has:-

- A. on more than one occasion, failed to execute a contract, or executes it unsatisfactorily, or,
- B. proved to be responsible for technical defects, on more than two works, or,
- C. failed to abide by the conditions of Empanelment, or,
- D. found to be given false particulars at the time of Empanelment/tender submission, or
- E. changed constitution of the firm without approval of the Empanelment Authority, or,
- F. changed permanent / business address of the firm without intimation to the Empanelment Authority, or,
- G. declared or is in the process of being declared bankrupt/insolvent, winding up, dissolved or partitioned, or,
- H. persistently violated the labor regulations and rules, or,

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- I. persistently defaulted in settlement of Statutory Taxes such as Income Tax, Work Contract Tax, Sales Tax, Octroi duties, *Service Tax*, *EPF* etc. or
  - J. indulged in any type of forgery or falsification of records, or,
  - K. quoted for a tender under two or more firms where he is a Partner/Director/Owner/*GPA holder*.

#### **15.2.2 DEMOTION TO A LOWER CLASS:**

The name of contractor may be demoted to a lower class, if the contractor:

- A. fails to execute a contract, or executes it unsatisfactorily, or
- B. is proved to be responsible for technical defects, or
- C. is no longer in possession of adequate tools /instruments, technical personnel or financial resources or,
- D. is litigious by nature, or,
- E. violates any important conditions of contract, or,
- F. has adverse Performance Report, or,
- G. is responsible for a conduct, which may justify his demotion to a lower class.

#### **15.2.3 SUSPENSION OF EMPANELMENT:**

In case, there are allegations against a Contractor of a nature such that the Empanelment Authority is of the view that the Contractor may be guilty of an offence, which when established would result in his removal / banning business, the Empanelment Authority, pending full enquiry, may debar a Contractor for a specified period. In case the Empanelment Authority is of the view that the Contractor is guilty of an offence, which when established would result in his removal/banning business and it is not considered desirable to entrust new works or continue business with him, the Empanelment authority, pending full enquiry, may debar a Contractor for an indefinite period.

#### **16.0 REVISION OF RULES:**

**16.1** The authority reserve the rights to modify, add, and/ or delete and / or change either whole or part of the ICAR Empanelment Rule without any notice and the same shall be binding on the contractors enlisted with revenue.





**INDIAN COUNCIL OF AGRICULTURAL RESERACH**  
**ICAR Research Complex for NEH Region**  
**Umroi Road, Umiam, Meghalaya – 793 103**



Annexure - I

A) Empanelment applied for:

Class: 

I	II	III
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Tick appropriate class

1. Name of vendor / contractor :

a) Date of birth:

b) Caste:

c) Nationality:

2. Type of vendor / contractor :

Individual   
 Proprietorship

Partnership Firm   
 Company

(Tick the appropriate box)

Recent Passport  
size photo  
(3.5 cm x 3.5 cm)

If the firm is private or public limited concern  
 or a registered partnership firm, name of  
 partners/if company, name of Directors

1.  
2.  
3.

3. Name of Father / Husband in case of individual

a) Caste:

b) Age:

c) Nationality:

4. Name of Authorized Signatory in case of firm  
 /Proprietorship/Company:

5. Area of works/expertise: [Road/ Building/PHE/Electrical]

6. Address (permanent ) with contact no:

7. Present Address with contact no:

8. Details of application & processing fee:

	Draft no	Date	Amount	Issuing branch & bank
For application fee				
For Empanelment				

- 9. PAN Card No:
- 10. VAT NO:
- 11. Bank Account Number with Bank & Branch Name:
- 12. Empanelment Fees:

Category & Class	Amount : (Rs.)

B) Existing Registration Detail of the contractor:

Contractor ID	
Any State/Central Govt. registration no	
Registration Date	

C) Financial Turn over from Civil/Electrical Engineering Work in the last 3 years:  
(Current Financial Year not be included)

Financial Year	Turnover (Rs)*

\*Attach certificate from chartered Accountant

D) Litigation History:

SI No	Employer	Cause of Dispute	Status

Contractor's Declaration: I Sri / Ms ..... declare that the contractor data and credentials submitted by me for the year ..... for Empanelment is correct and true to my knowledge and any data submitted by me if found false my Registration / Renewal is liable for cancellation without any reason thereof.

Date:

Signature of the Contractor

Note: Provide 2 (two) recent passport size photographs of the contractor duly attested (one copy to be pasted and one spare copy to be enclosed). Also furnish Income Tax Clearance Certificate.



## LIST OF DOCUMENTS TO BE SUBMITTED FOR ENLISTMENT/ REVALIDATION

SI No.	Document	Yes/No/NA
1	Proof of constitution (Annexure-I, SI.No.2)	
	<b>A) IN CASE OF SOLE PROPRIETORSHIP</b>	
	i) Affidavit executed before a 1st. Class Magistrate that the applicant is the sole Proprietor of the firm	
	<b>B) IN CASE OF PARTNERSHIP FIRM (SUBMIT ATTESTED COPIES)</b>	
	i) Partnership deed duly registered with Registrar and attested by Notary Public	
	ii) Form —A/B/C or equivalent form issued by Registrar of Firms	
	<b>C) IN CASE OF PRIVATE/PUBLIC LTD Co.</b>	
	i).Article of Association duly attested by Notary Public along with Annual Report of Company for last three years.	
2	Power of attorney, if any, attested by Notary Public.	
3	Banker's solvency certificate in sealed cover on letter head of scheduled bank guaranteed by RBI in proforma given in Annexure-V addressed to the designated Enlistment Authority.	
4	Details of technical staff. Onus of submitting adequate proof lies with the contractor.	
	i) List of full time technical staff with qualification and experience of each.	
	ii) Attested copies of the degrees /diplomas of the technical staff.	
	iii) Declaration from the technical staff that they are employed by the contractor.	
	iv) Documents like PF subscription, copy of ITR with IT form 16 etc. conclusively proving employment with the applicant. <b>Note:</b> The documents at (iv) will not be required in case details at (i) and (ii) are in shape of affidavits sworn in before Magistrate /Notary Public by the concerned parties.	
5	List of Tools and Instruments possessed by the contractor (Annexure-VIII.)	
6	Demand draft for Application / Empanelment fee.	
7	Original/ attested copies of certificates for works done (Annexure-III) from concerned clients (Annexure-IV)	
8	Attested copy of valid PAN card of the individual, partners and the firm.	
9	Turnover certificate issued by Chartered Accountant during last three years	
10	Two sets of recent passport size photographs of all partners/authorized persons holding power of attorney along with their signatures	
11	Character & Antecedent Certificate from the class-I Magistrate/ Class-I Gazetted Officer not below the rank of Executive Engineer (annexure –VII)	
12	Attested copy of valid Electrical License(s).	

## LIST OF WORKS SUCCESSFULLY COMPLETED DURING THE LAST FIVE YEARS

Sl. No	Name of the work	Date of Start as per agreement	Date of Completion		Awarded Value	Actual Value of work done	Name & Address of the Client
			As per agreement	Actual			

(Signature of Contractor along with Stamp)



**PERFORMANCE CERTIFICATE OF CONTRACTOR ISSUED BY CLIENTS IN R/O WORKS INDICATED  
IN ANNEXURE-III**

Sl. No	Name of the work	Date of Start as per agreement	Date of Completion		Awarded Value	Actual Value of work done	Levy of compensation for delay	Overall performance (Outstanding, Very good, Good, Satisfactory and poor)
			As per agreement	Actual				

**Date:**

**Signature of the issuing Authority with Seal  
(Not below the rank of Executive Engineer)**

**FORMAT OF BANKER'S CERTIFICATE FROM A SCHEDULED BANK**

(To be addressed to the designated Enlistment Authority)

This is to certify to the best of our knowledge and information that M/s/Sh. -----  
-----having marginally noted address , a customer of our bank are/is respectable and can be treated as  
good for any engagement upto a limit of Rs -----(Rupees-----).  
This certificate is issued without responsibility on the bank or any of the officers.

Signature with seal

For the Bank

***Note: In case of partnership firm, certificate to include names of all partners as recorded with bank.***



## ANNEXURE-VI

## LIST OF DOCUMENTS TO BE SUBMITTED/ INFORMATION REQUIRED FOR CHANGE IN CONSTITUTION OF THE FIRM.

Sl. No.	Document to be submitted	Reply / Comments / Position
1	Copy of Proposed Partnership deed duly signed/ Proposed Memorandum of articles duly signed.	
2	An undertaking sworn before a Class-I Magistrate by all partners to the effect that the new firm will take over all assets and liabilities.	
3	Dissolution deed/ consent of retiring partners / death certificate, in case of death of a partner	
4	Attested copies of valid PAN card of each of the proposed partners	
5	Two sets of passport size photographs of each of the proposed partners.	
6	Following details may be furnished in respect of each partner with whom the enlisted contractor wants to enter in to partnership.	
	Is the new partner/director enlisted with any other central/ state Government department?	
	Is the new partner/director already a partner/director of a firm enlisted with any other central/ state Government department?	
	Is the new partner/ director a dismissed /removed Government Servant or retired Government Servant in the last one year?	
	Is the new partner/ director a Member(s) of Parliament or of any State Legislature?	
	Whether the new partner/director was blacklisted/ removed from the enlisted list/ demoted to lower class/ banned or suspended from business by any other central/ state Govt. Department in the past?	
	Whether the new partner/director has any civil/ criminal case pending in any court in India, if yes, give details.	
7	Documents to be submitted by the new partners/directors after the proposal is agreed in principle by the competent authority.	
	Copy of the partnership deed duly attested by the Notary Public.	
	Banker's certificate of the contractor indicating new constitution.	
	Acknowledgement from the Income Tax/ Sales Tax department for having noted the change.	

**CHARACTER / ANTECEDENT CERTIFICATE OF CONTRACTOR TO WHOMSOEVER IT MAY CONCERN**

Certified that Shri/ Ms ..... S/o or D/o..... having its office at .....is engaged in the business of ..... He/ She is known to me for the last ..... years. (Period of acquaintance should not be less than three years)

He/She bears a good moral character.

There is nothing adverse against him/her for which he/she may be considered unsuitable for enlistment as a contractor in ICAR Research Complex For NEH Region, Umiam, Meghalaya - 793103.

Shri / Ms. .... is not related to me.

***( Note: To be issued by Class-I Magistrate / Class-I Gazetted Officer or Executive (Not below the rank of Executive Engineer))***



Table - I: Enlistment Rules

Category	Class	Tendering limit	Essential eligibility criteria for selection				Preferable criteria		Enlistment processing Fee
			Past experience of completed works in last 5 years	Average Turn over in last 3 years	Financial soundness	Engineering Establishment	T & P Machinery		
Building	I	Above 5.0 lakhs	One bldg. work (excluding maintenance work) of Rs. 10.00 Lakhs or above.	Rs. 60.0 Lakhs	Banker's certificate of Rs. 30.0 Lakhs	One Graduate Engineer(civil) with 1 year experience	i) Concrete mixers - 1 No ii) Needle vibrator - 1 iii) Beam vibrator - 1 No iv) Slab vibrator - 1 No v) Mechanical Excavator - 1 No	Rs. 10,000	
	II	Between 2.0 - 5.0 lakhs	One bldg. work of min. Rs. 7.50 Lakhs. Or Two bldg. works of min. Rs. 5.0 Lakhs	Rs. 40.0 Lakhs	Banker's certificate of Rs. 15.0 Lakhs	One diploma Engineer(civil) with experience of 3 years	Nil	Rs. 10,000	
Road	III	Below 2.0 lakhs	One civil work of min. Rs. 5.0 Lakhs. Or Two civil works of Rs. 3.0 Lakhs or above	Rs. 20.0 Lakhs	Banker's certificate of Rs. 6.0 Lakhs	One diploma Engineer(civil) with experience of 1 year	Nil	Rs. 10,000	
	I	Above 5.0 lakhs	One road work (excluding maintenance work) of Rs. 10.00 Lakhs or above.	Rs. 60.0 Lakhs	Banker's certificate of Rs. 30.0 Lakhs	One Graduate Engineer(civil) with 1 year experience	i) Road roller - 1 No. ii) Trucks - 1 No. iii) Mechanical Excavator :1 no	Rs. 10,000	
	II	Below 5.0 lakhs	One road work of min. Rs. 7.50 Lakhs. Or Two road works of min. Rs.5.0 Lakhs	Rs. 40.0 Lakhs	Banker's certificate of Rs. 15.0 Lakhs	One diploma Engineer(civil) with experience of 3 years	i) Road rollers - 1 No. ii) Trucks - 1 Nos.	Rs. 10,000	

Category	Class	Tendering limit	Essential eligibility criteria for selection				Preferable criteria		Enlistment processing Fee
			Past experience of completed works in last 5 years	Average Turn over in last 3 years	Financial soundness	Engineering Establishment	T & P Machinery		
PHE	I	Above 5.0 lakhs	One Civil work (PHE, excluding maintenance work) of Rs. 10.00 Lakhs or above.	Rs. 60.0 Lakhs	Banker's certificate of Rs. 30.0 Lakhs	One Graduate Engineer(civil) with 1 year experience	i) Concrete mixers - 1 No ii) Needle vibrator - 1 iii) Beam vibrator - 1 No iv) Slab vibrator - 1 No v) Mechanical Excavator - 1 No	Rs. 10,000	
	II	Below 5.0 lakhs	One Civil work (PHE) of min. Rs. 7.50 Lakhs. Or Two Civil works (PHE) of min. Rs.5.0 Lakhs	Rs. 40.0 Lakhs	Banker's certificate of Rs. 15.0 Lakhs	One diploma Engineer(civil) with experience of 3 years	Nil	Rs. 10,000	
Electrical	I	Above 5.0 lakhs	One work (excluding maintenance work) of Rs.10.0 lakh each. At least one work should be of internal electrification of buildings.	Rs. 60.0 Lakhs	Banker's certificate of Rs. 30.0 Lakhs	One Graduate Engineer (Electrical) with 1 year experience	Digital Clamp Meter, Digital Multimeter, Hydraulically operated, Hand operated crimping Machines, Earth tester, Portable drilling machine, Luxmeter, Steel/ Aluminum I ladder 1.5m to 8 m; Chase cutting machines, Electrical wire drawing equipment, Torque wrench for nut/bolt/screws; Conduit die set, Pipe vice, Bench vice, Over head conduit puller	Rs. 10,000	



Category	Class	Tendering limit	Essential eligibility criteria for selection				Preferable criteria		Enlistment processing Fee
			Past experience of completed works in last 5 years	Average Turn over in last 3 years	Financial soundness	Engineering Establishment	T & P Machinery		
Electrical	II	Below 50 lakhs	Three works (excluding maintenance work) of Rs.6.5 lakh each. At least one work should be of internal electrification of buildings Or Two works (excluding maintenance work) of Rs.7.50 lakh each. At least one work should be internal electrification of building Unemployed Graduate Engineer (Electrical)	Rs. 40.0 Lakhs	Banker's certificate of Rs. 15.0 Lakhs	One Diploma Engineer (Electrical) with 3 years experience	Digital Multimeter, Hand operated crimping Machines, Earth tester, Portable drilling machine, Steel/ Aluminum I ladder 1.5m to 8 m; Chase cutting machines, Electrical wire drawing equipment, Torque wrench for nut/bolt/screws; Conduit die set, Pipe vice, Bench vice	Rs. 10,000	

\* A contractor/firm can apply for various classes and categories as per eligibility criteria mention with separate application form by paying processing as well as application fees.